

NJ WELCA Thankoffering Service Board Responsibilities

Board Responsibilities

- Set approximate dates
- Offer suggestions for:
 - host churches in Northern ***and*** Southern areas
 - Pastors willing to lead the services
- ***Budget*** -
 - *recommended that luncheon/fellowship expenses be reimbursed up to a certain amount.*
 - Pastors
 - Organists/musicians
 - Sextons
 - Wine & Wafers/Bread
 - Etc....
- Help with publicity:
 - board to call churches throughout the synod (board members call churches in designated clusters)
- Be willing to participate in service, *if asked/requested*

Board Thankoffering committee

- Find host churches in ***both*** the North and South
 - Each host church is to have a single contact person. If a board member is a member of a host church, that board member will be the single contact person.
- Find Pastors to lead the worship service (Host churches' pastor(s) should be specifically *invited* to participate?)
- Determine what organizations will receive the in-kind gifts – two different ones because of location? (*requires board approval*)
 - Who is going to deliver the gifts?
- Determine where the designated gifts should be donated (*requires board approval*)
 - The monetary offering can be given to the W/ELCA churchwide general funds with no specific designation...
 - or***
 - the monies can be used for a specific designated gift:
 - Women of the ELCA grants program
 - Raising Up Healthy Women and Girls health initiative
 - or specific ministries of the ELCA through W/ELCA such as:
 - World Hunger
 - Reaching Out with the Gospel
 - Missionary Support
 - Lutheran World Relief

(continued on next page)

NJ WELCA Thankoffering Service Board Responsibilities

- Thankoffering service
 - available on www.womenofthelca.org website
 - Seek pastoral assistance if necessary to choose texts and hymns.
 - Hymn selection (options in both the red and green hymnals should be provided.)
 - ***Board to provide a single copy of the service to the host churches (as complete as possible)***
 - ***single copies of the inserts:***
 - upcoming WELCA events: i.e. NJ WELCA Convention, Region 7 Gathering, WELCA Triennial Gathering...
- Thankoffering service Pastors should be:
 - given a copy of the service in advance
 - asked if they have any text or hymn suggestions/preferences
- **Keep in contact with host churches to ensure everything is running smoothly and assist with any issues.**
- Publicity:
 - board to call churches throughout the synod (board members call churches in designated clusters)
 - Promote event at annual Congregational Conference of Ministries (CCM)
 - Articles in circular, Website